



# EESTI ABISTAMISE KOMITEE

## Estonian Relief Committee Limited

ACN 091 457 911

4 Treelands Close, Galston NSW 2159 Australia

Tele: 02 96532871 Email: [ercboard@erclimited.com.au](mailto:ercboard@erclimited.com.au)

Web: [www.erclimited.com.au](http://www.erclimited.com.au)



## 2019 NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the **Estonian Relief Committee Limited, ACN 50 457 911** will be held at the Taara Gardens Village Hall, 25 Estonian Road, Thirlmere N.S.W. on Sunday 27<sup>th</sup> October 2019 at 11:00am.

### Ordinary Business

#### Minutes

To confirm the Minutes of the Annual General Meeting of the Estonian Relief Committee Limited held on Sunday 28<sup>th</sup> October, 2018.

#### Annual Account and Records

To receive and consider the Financial Report of the Company and the reports of the Directors and the Auditors in respect of the financial year ended 30<sup>th</sup> June, 2019.

#### Election of Auditors

Fitzpatrick & Associates offer themselves for re-election.

#### Election of Directors

No Directors will be standing down at this AGM. Hence there will be no election of Board Directors.

#### General Business

- To transact any general business
- Questions from floor

#### Proxies & Voting

A proxy form accompanies this Notice of Meeting.

A Member who is entitled to attend and vote at the meeting has the right to appoint a proxy to attend and vote instead of the Member. A proxy:

- need not be a Member of the Company, and
- may be an individual or a body corporate



# EESTI ABISTAMISE KOMITEE

Estonian Relief Committee Limited

ACN 091 457 911



Chairman: Mart Rampe 0408 677709 [mart.rampe@harvestscientific.com.au](mailto:mart.rampe@harvestscientific.com.au)

Secretary: Dr Juho Looveer (02) 9653 2871 [Juho.Looveer@gmail.com](mailto:Juho.Looveer@gmail.com)

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## MINUTES

### ANNUAL GENERAL MEETING = E.R.C Ltd

Sunday 28<sup>th</sup> October 2018

Taara Gardens Community Hall, Thirlmere

#### 1 MEETING OPENING

The meeting commenced at 11:10 a.m.

The Chairman, M. Rampe opened the meeting by welcoming the members.

A minute's silence was observed as a sign of respect to members who had passed during the year.

#### 2 ATTENDANCE

PRESENT: 21 people plus five proxies as per Attendance Book

APOLOGIES: Hillar Ranniko; Ago Kuru

##### 2.1 Vote Counters

The following were appointed: Trevor Ford; Pam Rampe; Hedda Moll

#### 3 AGENDA – ORDINARY BUSINESS

3.1 To confirm the Minutes of the Annual General Meeting of the Company, held on Sunday, 22 October, 2017

3.2 Annual Accounts and Records

3.3 Election of Auditors

3.4 Election of Directors

3.5 General Business

## 4 MINUTES OF PREVIOUS MEETING: 22 October 2017

4.1 These had been circulated via email, and were read out by Secretary Dr Looveer

**Discussion:** Need to insert into the minutes a question posed by Tiina Alvre about the number of financial members of ERC.

**MOTION:** Moved Trevor Ford ; seconded M Barrow

**That the Minutes of the previous meeting (22 October 2017) be accepted as a true record of that meeting**

**AGREED**

## 5 ANNUAL ACCOUNTS AND RECORDS

### 5.1 Annual Accounts

- Treasurer Kaili Ford presented the accounts.
- \$28,542 received  
\$23,974 expenses  
\$4,568 nett profit
- Total Equity = \$853,742

**MOTION:** Moved Krista Ford; seconded Lea Holm

**That the Accounts for the Annual General Meeting of the Estonian Relief Committee Ltd held on 22 October 2017 be accepted**

**AGREED**

### 5.2 Auditor's Statement

This was presented to the meeting. The Auditors have given their approval for the accounting for the Company.

## 6 ELECTIONS

### 6.1 Auditors for Coming Year

- MR proposed that Rick Fitzpatrick & Co be again appointed as auditors

**MOTION:** Moved E Vahar; seconded Pam Rampe

**That Rick Fitzpatrick and co be appointed auditors for the Estonian Relief Committee Ltd for the following year**

**AGREED**

## **6.2 Directors of the Board for ERC Ltd**

- MR explained that according to the current Constitution, the current Directors would be continuing for another year. Hence, there would be no elections this year.

## **7 GENERAL BUSINESS**

### **7.1 AESL and ERC funding arrangements**

- A draft of this was included in the information pack for the 2018 AGM
- Informal discussions between both parties appeared at this stage, to be in general agreement to the proposal
- Next steps entailed the following:
  - AESL needs to ratify this proposal at their next AGM (January 2019)
  - Then ERC needs to call an Extraordinary General Meeting to make necessary changes to its Constitution
  - AESL would nominate 4 Directors to the new Board
  - Directors would be elected/appointed initially for periods of three years
  - Groups and organisations would also be able to become members

### **7.2 Future Options process for the Sydney Estonian House Co-Operative**

- Annual General Meeting was held recently
- Chairman of the Co-Op Madis Alvre was invited to address this meeting
  - Madis challenged the right of the ERC to discuss this matter
  - Madis stated that the Co-Op would convene a public meeting in the first quarter of 2019
- Tiina Alvre explained that the Co-Op needs various responses from Governmental authorities before they can progress matters
- I Tartu: there needs to be better communication and a more collaborative approach
- JL: ERC Directors have obligations under federal laws to ensure due diligence with all investments, including their share holding in the Co-Op
- JL: Toronto (Canada) is in the process of selling their Estonian House and transitioning for the future; They have a specific person appointed to manage all information, including keeping the interested public up-to-date.
- M Barrow: Toronto (Canada) also has regular meetings to inform interested parties of proceedings and what is happening.

### **7.3 Other Matters**

- A question was asked about being tax-free for donations. MR explained that ERC would need to become a new and different entity for this
- M Barrow added that the Estonian Archives of Australia has also looked into this, but this also imposes restrictions on the use of such funds.

## **8 CONCLUSION**

- M Rampe thanked RSL Lifecare for the use of the facilities for this meeting.
- M Rampe also thanked the Ford family for their organisation and support on arranging this meeting and the ensuing lunch

The meeting closed at 11:50 a.m.



# EESTI ABISTAMISE KOMITEE

## Estonian Relief Committee Limited

ACN 091 457 911

160 Michell Road, Thirlmere NSW 2572 Australia

Tele: 02 46818511 Fax: 02 47477332

Web: [www.erclimited.com.au](http://www.erclimited.com.au)



30/9/2019

## The Chairman's Report ANNUAL GENERAL MEETING 2019

Dear Member,

The Annual General Meeting of the Estonian Relief Committee Limited (ERC) is to be held on Sunday, 27<sup>th</sup> October 2019.

This year we believe marks a turning point for the Company's future. The Board is strongly of the belief that if Estonian culture in Australia is to survive, we must look to our youth to engage with and promote the Estonian "story". As a result, it is felt that the Company's name now reflects an era that has long passed and is not in keeping with our current and future objectives.

To that end, we are recommending that the Company changes its name to:

### **The Estonian Cultural Foundation in Australia (ECFA)**

### **(Eesti Kultuuri Sihtasutus Austraalias - EKSA)**

This recommendation will be tabled at the AGM for discussion after which, members will be asked to approve or decide otherwise the recommendation.

As you may recall, since our divestiture of Taara Gardens, we have been active in promoting Estonian culture in Australia by way of financial grants to appropriate individuals and organisations. It is intended not only to maintain this activity, but to substantially expand our reach. To that end, a number of measures have been undertaken to facilitate this approach and include the following:

- Upgrading our administrative systems by nominating a Finance Committee (of 4 directors) to review our financial position and report to the Board on a regular basis.
- Rationalisation of our banking facilities. This year, we transitioned to the Commonwealth Bank's NetBank facility, enabling all financial transactions to be made on-line. Appropriate security protocols have been adopted at the same time.
- We have engaged the services of Common Cents Financial Services Pty Ltd (CCFS) to advise the ERC on an appropriate investment strategy going forward. You have no doubt noted that income from bank term deposits have been gradually decreasing over the past few years to a point where income from these sources has almost become negligible. This year, several of our long term deposits have matured and so we were faced with considering new sources of income. As a result and with the assistance of CCFS, the ERC has commenced investing in a range of funds that will deliver returns in excess of 4% - and in some cases up to 12% per annum. At the time of writing, the ERC has invested up to \$600,000 in the following funds:

- La Trobe 12 month
- Trilogy Monthly Income
- AMP – Core Infrastructure
- AMP – Core Property
- AMP – Corporate Bond
- Cromwell Direct Property

We believe that this strategy will increase our annual income significantly from current levels, enabling us to fund a greater range of individuals and organisations that promote Estonian culture in Australia.

A financial summary for the 2018-2019 year is also attached with the Notice of Meeting. It is noted that the operating profit for the financial year ending June 30, 2019 amounted to \$51,442.58. Our cash position for the same period increased slightly to \$905,185.48. This significant improvement in our financial position from the previous financial year was largely due to a very generous bequeath from Hans Ots, a long time resident of Taara Gardens. In honour of this bequeath, the ERC has initiated the Hans Ots Grant, funds from which will be made available on annual basis.

In June 2019, we received a number of applications for funding for the 2019-2020 financial year. Following an assessment of all applications against the funding criteria, a total of \$17,382.00 was allocated to the successful applicants. Our limit on funding for this period was set around \$20,000 and matched that available from previous years. Organisations that have received funding for this period include the following:

- Sõrve (\$10,000)
- Sydney Mudilasring (\$2,250)
- Lõke (\$3,632)
- Aksel Haagensen (\$1,500)

Whilst considerable efforts were focused on a possible collaborative effort with AESL in 2017-2018, very little activity on this front has occurred during the past financial year. We are waiting for a formal response to the proposal put to AESL, which we understand will occur after their next AGM in early 2020. In the meantime, ERC will continue with business as usual.

Other notable events during the course of the reporting period included the following:

- A Memorial Commemoration was held in honour of Sir Arvi Parbo who passed away in May, 2019. The Commemoration was held at the Melbourne Town Hall on Monday 27th May and was attended by many people from the Estonian community as well as the Australian Mining Industry.
- In June 2019, we attended a Forum that was conducted at Estonian House in Sydney regarding the Estonian House “Future Options” process in our capacity as a significant shareholder in the Society which owns the building. Unfortunately, the Forum failed to generate any meaningful result.

We are also initiating the following activities for the coming financial year, viz:

- Our website will be updated to include a link to a “Births, Deaths and Marriages” page. With the demise of the Estonian newspaper, “Meie Kodu”, a number of people have expressed the desire to have an alternative outlet available to enable the registration of a family and/or personal event. We will be formalising this over the coming months, outlining a schedule of costs amongst other things.
- We have decided to shift the collection of membership fees to the commencement of the financial year. Hence, from July 1, 2020, we will be notifying all of our members of the fees payable. At the same time, we will provide details of our bank account, so that members can pay by EFT.

Please refer to our web site ([www.erclimited.com.au](http://www.erclimited.com.au)) for more detail regarding the above news. Otherwise, please contact the following:

Mart Rampe: [office@harvestservices.com.au](mailto:office@harvestservices.com.au)  
Dr Juho Looveer: [Juho.Looveer@gmail.com](mailto:Juho.Looveer@gmail.com)  
Kaili Ford [kailiford@yahoo.com](mailto:kailiford@yahoo.com)

We look forward to seeing you at the AGM.

Please note that we will be serving some light refreshments after the AGM. If you wish to attend, please advise us at [ercboard@erclimited.com.au](mailto:ercboard@erclimited.com.au) or any of the above contacts so that we can cater for the event.

Yours Faithfully

A handwritten signature in black ink that reads "Mart Rampe". The signature is written in a cursive style with a large, sweeping initial "M".

Mart Rampe  
Chairman





# ESTONIAN RELIEF COMMITTEE LIMITED

ACN 091 457 911

160 Michell Road, Thirlmere NSW 2572

## PROFIT & LOSS STATEMENT

JULY 1, 2018 - JUNE 30, 2019

	June 2019	June 2018	June 2017	June 2016	June 2015	June 2014
<b>INCOME</b>						
Membership fees	395.00	455.00	520.00	837.76	455.00	235.00
Interest received	26,128.66	27,219.34	28,233.44	24,750.32	24,938.64	15,438.60
Donations received	52,545.01	295.00	3,130.00	2,390.45	77.00	35.00
Refund from ASIC	0.00	266.00	-	-	-	-
IAG Dividend	512.76	307.36	235.04	352.56	352.56	343.52
<b>TOTAL INCOME</b>	<b>79,581.43</b>	<b>28,542.70</b>	<b>32,118.48</b>	<b>28,331.09</b>	<b>25,823.20</b>	<b>16,052.12</b>
<b>EXPENSES</b>						
Accounting Fee	-	220.00	-	-	-	-
Audit fees	990.00	935.00	935.00	1,115.00	880.00	825.00
AGM expenses	-	139.95	141.80	1,893.29	501.61	238.25
ASIC Fee	220.00	323.00	-	-	-	-
70th Anniversary celebrations	-	-	-	692.96	-	-
Postage	-	70.00	86.60	42.00	54.75	-
Printing	250.00	255.75	343.10	181.10	-	-
Legal fees	5459.85	729.30	2,406.80	1,078.00	-	-
Meie Kodu notices	161.00	161.00	50.00	55.00	210.00	55.00
Meie Kodu Grant	2000.00	4,000.00	4,000.00	4,000.00	4,000.00	3,000.00
Sõrve Grant	-	5,000.00	5,000.00	4,660.00	5,000.00	3,000.00
Lõke	-	-	-	-	260.00	-
AESL	-	-	-	-	1,000.00	132.00
Rent	-	500.00	-	-	-	-
Eesti Archives	1000.00	-	-	3,250.00	-	2,500.00
Sydney Estonian Playschool	3450.00	2,700.00	1,000.00	1,000.00	-	-
Brisbane Estonian Playschool	2450.00	3,900.00	4,000.00	3,500.00	-	-
Virmalised	-	-	1,600.00	-	-	-
Cultural Prizes	-	-	700.00	-	250.00	-
Eesti Co-op	40.00	40.00	40.00	120.00	-	-
Eesti RSL	-	-	-	1,080.00	-	-
Sorve Sobrad - Sydney Estonian Parents & Friends	5000.00	-	-	-	-	-
Loke Sydney Estonian Singers Group	2600.00	-	-	-	-	-
Eesti Societies Australia	-	5,000.00	-	-	-	-
Estonian Society of Sydney	2345.00	-	-	-	-	-
Esto Artists Grant	660.00	-	-	-	-	-
Estonian Handicraft Assoc. ERCGrant	500.00	-	-	-	-	-
ERC Ltd Website	165.00	-	242.00	1,276.00	919.00	215.00
General expenses	200.00	-	230.99	681.09	223.00	327.00
Office Expenses*	648.00	-	90.85	-	-	-
<b>TOTAL EXPENSES</b>	<b>28,138.85</b>	<b>23,974.00</b>	<b>20,867.14</b>	<b>24,624.44</b>	<b>13,298.36</b>	<b>10,292.25</b>
<b>TES Koit Donation received</b>					290,370.53	
<b>NET PROFIT (LOSS)</b>	<b>51,442.58</b>	<b>4,568.70</b>	<b>11,251.34</b>	<b>3,706.65</b>	<b>302,895.37</b>	<b>5,759.87</b>

## BALANCE SHEET

AS AT JUNE 30, 2018

<b>ASSETS</b>						
Petty cash	577.35	577.35	566.05	518.28	315.27	126.22
Cheque account CBA	71222.15	39,508.23	55,770.17	16,381.08	26,032.04	25,483.46
Cheque account NAB	-	-	-	0.01	3,079.86	-
Public Trust account CBA	100.00	100.00	100.00	100.00	100.00	-
Term Deposit 50066254	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	210,703.78
Term Deposit 50066262	365,596.82	349,155.73	334,761.01	320,923.49	307,692.70	295,007.38
Term Deposit NAB 839202644	-	-	-	-	296,996.34	-
Term Deposit NAB 489039604	267,689.16	264,401.59	257,976.97	300,000.00	-	-
<b>TOTAL INCOME</b>	<b>905,185.48</b>	<b>853,742.90</b>	<b>849,174.20</b>	<b>837,922.86</b>	<b>834,216.21</b>	<b>531,320.84</b>
<b>TOTAL LIABILITIES</b>	-	-	-	-	-	-
<b>EQUITY</b>						
Members' Equity	515,330.00	515,330.00	515,330.00	515,330.00	515,330.00	515,330.00
Retained Earnings	338,412.90	333,844.20	322,592.86	318,886.21	15,990.84	10,230.97
Current year's earnings	51,442.58	4,568.70	11,251.34	3,706.65	302,895.37	5,759.87
<b>TOTAL EQUITY</b>	<b>905,185.48</b>	<b>853,742.90</b>	<b>849,174.20</b>	<b>837,922.86</b>	<b>834,216.21</b>	<b>531,320.84</b>

\* Travel to Melbourne to attend Parbo memorial and Esto Festival Album Greeting



19 September 2019

**ACCOUNTANTS STATEMENT  
RE: ESTONIA RELIEF COMMITTEE LIMITED  
FOR THE YEAR ENDED 30 JUNE 2019**

The Attached Income and Expenditure Statement and Balance Sheet (accounts) have been prepared from information and records provided to me by your organization.

The books and records have been prepared in accordance with generally accepted accounting principles. I believe the accounts to be a true and accurate reflection of income and expenditure for the year.

Whilst all care and diligence has been taken in the preparation of the accounts no responsibility will be taken for any errors or omissions however caused.

Should you have any queries, please don't hesitate to contact our office on 1300 780 191

Yours faithfully  
W A Fitzpatrick

Director

Liability limited by a scheme approved under Professional Standards Legislation

*Building  
Better  
Businesses*

**Contact Details**

fgadmin@fitzpatrickgroup.com.au  
1300 780 191

**Olympic Park**

7 Australia Ave  
Sydney Olympic Park NSW 2127

**Narellan**

Suite 7, 1 Somerset Avenue,  
Narellan NSW 2567

**Surry Hills**

Suite 415, 410 Elizabeth Street  
Surry Hills NSW 2010

**Picton**

Suite 2, 95 Cliffe Street  
Picton NSW 2571

**FORM OF PROXY**  
**ESTONIAN RELIEF COMMITTEE LIMITED ACN 091 457 911**

**ANNUAL GENERAL MEETING 2019**

**PROXIES:**

A member entitled to attend and vote is entitled to a proxy. A proxy need not be a member of the Company. To be effective, proxy forms must be received by the Company at the following locations;

- 1 At its Registered Office c/- Fitzpatrick Group Suite 7, 1 Somerset Avenue, Narellan NSW 2567,
- 2 By post at PO Box 427 Narellan, NSW or
- 3 By email at [ercboard@erclimited.com.au](mailto:ercboard@erclimited.com.au)

By no later than 5.00pm on Friday 12<sup>th</sup> October, 2019.

I \_\_\_\_\_ of \_\_\_\_\_  
Name Address

Being a member of the above named Company and entitled to vote hereby appoint EITHER:

- The Chairman of the meeting

Or

- \_\_\_\_\_ of \_\_\_\_\_  
Name Address

as my proxy to vote for me on my behalf at the Annual General Meeting of the Company to be held on the Sunday 28<sup>th</sup> October 2019 and to any adjournment thereof.

<b>Item 1</b> To confirm the minutes of the Annual General Meeting 2018	Not Applicable		
<b>Item 2</b> To adopt the Financial Report of the Company and the reports of the Directors and the Auditors in respect of the financial year ended 30 <sup>th</sup> June 2018	For	Against	Abstain
<b>Item 3</b> Appointment of Fitzpatrick and Assoc. as auditors	For	Against	Abstain
<b>Item 4</b> That the name of the company be changed to "The Estonian Cultural Foundation in Australia " (Eesti Kultuuri Sihtasutus Austraalias)	For	Against	Abstain

Signed \_\_\_\_\_

This \_\_\_\_\_ (day) of \_\_\_\_\_ (month) 2018

This form is to be used by **circling** either "For" or "Against" or "Abstain". Unless otherwise instructed, the proxy may vote as he/she thinks fit.



# EESTI ABISTAMISE KOMITEE

## Estonian Relief Committee Limited

ACN 091 457 911



Chairman: Mart Rampe 0408 677709 [office@harvestservices.com.au](mailto:office@harvestservices.com.au)

Secretary: Dr Juho Looveer (02) 9653 2871 [Juho.Looveer@gmail.com](mailto:Juho.Looveer@gmail.com)

### *Notice of Annual Membership Fee*

*All members need to renew their membership prior to the AGM, and pay their fees for the next year, to be eligible to take part in this meeting and to vote on any matters raised during the meeting.*

#### **ESTONIAN RELIEF COMMITTEE LTD**

Administration Office: 4 Treelands Close, GALSTON NSW 2159

Telephone: 61 2 9653 2871 Email: [ercboard@erclimited.com.au](mailto:ercboard@erclimited.com.au)

#### **Subscription/Donation Form** **2019/2020 Financial Year**

To the Treasurer:

I, \_\_\_\_\_  
(full name)

of, \_\_\_\_\_  
(address)

Email: \_\_\_\_\_ Tele/Mobile: \_\_\_\_\_

Enclose: Annual Subscription:  Retiree - \$5  Student - \$10  All others - \$20

Donation \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(date)

**Alternatively, you may pay by Electronic Funds Transfer (EFT) to the following account:**

Estonian Relief Committee Limited

Commonwealth Bank

**BSB:** 062654

**Account:** 00900445

*Please ensure that you state your name clearly in the Reference Message Field. If you wish to pay for more than one person, please lodge separate transfers for each person.*